Practicum Site Agreement

The Houston Montessori Center complies with the standards of the American Montessori Society (AMS) and the Montessori Accreditation Council for Teacher Preparation (MACTE) for the Practicum Site of our adult learners. Your school has been selected as a Practicum Site. If the assigned classroom and school site meet each standard, indicate in the appropriate space. If an alternative is proposed, please check accordingly and describe the alternative on the back of this form. THANK YOU.

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__________ is an AMS Accredited, affiliate or subscriber school for the current school year.

__________ includes multi-age grouping of at least eight children/ Early Childhood - 3, 4, 5 year olds, Elementary I - 6, 7, 8 year olds; Elementary II, 9, 10, 11 year olds, Secondary I /II – at least two different age levels representing ages 12-18 (7th – 12 grade)

__________ provides an environment in which seventy five percent (75%) of the children/adolescents’ week is spent in a Montessori classroom with Montessori materials in a Montessori way the environment must be designed and equipped to meet the developmental needs of the children/adolescents served. The classroom must include appropriate furnishings and include a full array of recommended Montessori materials for the age range of the class, arranged on open shelves accessible to all children, so that the adult learner may implement the curriculum for the age group they have been taught. AMS recommended materials lists for schools are available on the AMS website

__________ has a written nondiscrimination policy for children/adolescents and staff,

__________ meets all state and local regulations.

__________ adult learners in their practicum phase may not be asked to provide service to the school other than that which would be found as the responsibility listed in the job description of any teacher/administrator’s during their practicum hours (i.e. janitorial services, before or after day care services, etc.). Adult learners may provide additional services outside their practicum hours if agreed upon by both parties.

__________ communicates administrative policies and guidelines to adult learner and program: _______verbally _______written.

__________ provides the adult learner with a mutually-agreeable job description and contract agreement.

__________ allows the adult learner release time to meet seminar requirements and observations.

__________ is generally supportive of the adult learner in all efforts to meet the practicum requirements.

__________ if supervising teacher, has two years after credential of experience at the appropriate level.

__________ adult learner has had the appropriate background check necessary in his/her state.

__________ adult learner has completed 60% of academic course work.

Adult Learner __________________________________________________________

Name of School ____________________________ School AMS ID # ____________

Address of School __________________________________________________________________

If Applicable: Name of Supervising Teacher __________________________________________

Head of School (Print Name) __________________________________________________________________

Head of School Signature ___________________________ date ______________